

TITAN AMBASSADOR

Ambassador Program

What is a Titan Ambassador?

The Titan Ambassadors are a group of students selected to serve as official ambassadors of Gadsden City High School. They proudly represent GCHS, the Gadsden City Board of Education, and the entire system-wide student body. Titan Ambassadors ensure an extra measure of hospitality at Gadsden City High School, making visitors feel they have experienced a truly exceptional place. The students will provide a warm reception for guests and communicate a better understanding of all aspects of the school and the City of Gadsden. The organization's primary purpose is to assist GCHS, the Gadsden City Board of Education, and the City of Gadsden during functions held on the campus or in other locations. Their duties also include appearances at our middle and elementary schools, PTA/PTSO meetings, civic clubs, and a variety of city and community events. An important responsibility of the Titan Ambassadors is to host tours of GCHS for prospective students, families, and distinguished guests.

This program is based on Auburn University's War Eagle Girls and Plainsmen, and The University of Alabama's Capstone Men and Women.

How Can I Become a Member of the Titan Ambassadors?

Members are selected for their merit and character through a rigorous 2-part application and interview process held each spring. They must demonstrate qualities such as dependability (truthfulness and sense of responsibility), service (cooperation and courtesy), and leadership (self-control and commitment). Students must have and maintain a 3.0 GPA in all Core Curriculum classes. Only students who are currently sophomores and juniors in Gadsden City High School may apply.

Important dates for this year's tryouts:

February 16th – March 2nd – Applications Available Through School Sponsor: Carol McCord **OR** on the GCHS web site under Titan Ambassadors

March 2nd – Completed Applications, Signed Agreements, and references due to School Sponsor by **3:15 pm**

March 13th-14th – Interview-Information Packet available & Interview Sign-up Begins

March 11th – Interview Help Session at Eura Brown Elem. from 7 to 8 for anyone who has never tried out before.

March 18th and 19th - Interviews Held in GCHS's Conference Room

March 23rd – Titan Ambassador Members Posted on GCHS web site and Front Door of Administration Building at 4:00 pm

April 7th and 8th - Uniform Fittings

April 7th and 8th– **Mandatory** Training Session, Sat.10:00-7 and Sun. 1:30-8 (dinner will be served)

What are the Time Requirements?

Titan Ambassador members will attend one full-group meeting per month, at which appearances for the month will be discussed. Sign-up for appearances will occur at these meetings. Monthly meetings are **mandatory**, and should not last more than one hour. Excused absences for the monthly meetings are governed by the Student Code of Conduct but the Training Session held once yearly after selection is **not**, it is mandatory that each member be present.

Members of the Titan Ambassadors will be required to appear at a minimum of one function per month, or a total of 12 functions per calendar year. Times and lengths of these functions will vary. Total number of functions available per month will vary. Some appearances will occur during the normal school day such as those at middle and elementary schools. Other appearances will occur after school hours, on weekends, or during the summer as the need arises. Members will be informed of date, audience, location, and anticipated length of an appearance at these monthly meetings.

Very Important: Attendance to the Two Day Training Session held once yearly after selection is mandatory.

What are the Responsibilities of Titan Ambassador Members?

- Display pride and school spirit
- Represent Gadsden City High School to the public and to fellow students
- Be able to discuss specifics of the school with a variety of people
- Serve as a role model for other students
- Maintain required standards of academic performance
- Maintain required standards for behavioral performance; adhere to school rules
- Fulfill time and appearance requirements
- Arrive on time for all meetings and appearances
- Be dressed in appropriate uniform for all appearances
- Exhibit an attitude of respect toward individuals and property by conducting oneself in a responsible manner at all times
- Attend the two day training session held once yearly after selection

What are the Responsibilities of Parents?

- When possible, transportation to appearances held during school hours will be provided, however there may be times when voluntary parental assistance is needed to transport students to an appearance
- Provide transportation, as needed, for before or after school appearances
- Ensure that the student arrives on time for appearances and meetings
- Pick up the student on time after meetings and appearances
- Insure fulfillment of all financial responsibilities associated with a student's membership in the Titan Ambassador Program

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Financial Responsibilities are expected to include:

Gentlemen: The program will supply a black blazer, a matching tie, and a burgundy polo shirt. Student is expected to provide a white cotton, long-sleeved, button-down dress shirt, grey dress pants, a black belt and black dress shoes for formal appearances; khakis, a brown belt and nice, brown, penny-loafer-style shoes for casual appearances.

Ladies: The program will supply a cardinal ladies polo shirt and a dress uniform. Student is expected to provide a black blouse and black shoes (heels to be between 2"-3" high) for formal appearances; khaki pants (cotton) and nice brown shoes for casual appearances. Pearl earrings are the only jewelry allowed to be worn.

To ensure uniformity, clothing styles provided by student will be chosen by the sponsors and purchased as one lot. Should student already own some or all of these pieces, they may be brought in for evaluation and comparison to uniform styles. All clothing must remain in good repair and be clean and pressed for each appearance. Students who come to appearances with incorrect or ill-prepared clothing will be asked to leave and will not be allowed to appear. Multiple infractions will result in disciplinary action.

On occasion, as a reward for participating in the program, the Titan Ambassadors will travel out-of-town for visits to places such as The University of Alabama, Auburn University, other high schools that have host/hostess programs, etc. For these trips, students will be expected to provide money for their lunch/dinner/incidentals. Parents/guardians will be informed of the expected expenses prior to the trip.

2018 Titan Ambassador Application Packet

Application Deadline: March 2, 2018 by 3:15 to School Sponsor

To apply, you must submit the following to your school sponsor by the application deadline. Your school's sponsor is: Carol McCord/Science.

A completed Application

Remember that your application is the first introduction we have to you as a potential member of the Titan Ambassadors. Make sure it represents you well. Your responses should reflect your special qualities. Avoid "standard" answers; let your personality shine through!

A signed Student Code of Conduct Form

Read over the Code of Conduct for the Titan Ambassador members and sign. Ask your school sponsor to clarify any part of the Code that you do not fully understand.

A signed Parental Agreement Form

Have your parent or guardian review all informational materials, paying special attention to time and financial requirements. Have one parent/guardian sign the consent form. Return this form together with your completed application.

Two signed Teacher References: 2 Core Teachers You Have Had

Ask teachers to complete the enclosed forms and have the teachers return them to the school sponsors only by the application deadline.
Students may not turn in reference forms.

Any incomplete application submitted will not be considered.

Applications cannot be received after the deadline for ANY reason. Take this first opportunity to demonstrate your responsibility by returning all paperwork on time and complete.

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Student Application Form GCHS Titan Ambassador Program

Please type or print; use black or blue ink only. All questions must be answered in full.

Student's Name: _____ Gender: _____

Student's Address: _____

Home Phone: _____ Cell Phone: _____

Age: _____ Grade: _____ Email Address: _____

Current **Core GPA**: _____ (**This will be calculated and filled in by the counselor**)

Diploma Program: _____

Current Class Schedule:

1st Block Class: _____ Time: _____

2nd Block Class: _____ Time: _____

Lunch Time: _____

3rd Block Class: _____ Time: _____

4th Block Class: _____ Time: _____

List any extracurricular activities in which you are involved (include church and community responsibilities). Please give days and hours of meetings/activities. **You must be available for mandatory monthly meetings held on the first Sunday of each month from 4:00pm to 5:00pm and the two day Training Session held once yearly after selection.**

Gadsden City Schools

If chosen, do you have enough time to fulfill the requirements of this program? (*These requirements are contained within this packet*) _____

Answers may be continued on back. No additional pages may be attached.

1.) Discuss what Gadsden City High School means to you.

2.) Why do you think it is important for GCHS to have an ambassador program?

3.) What can you offer the Titan Ambassador Program?

4.) Are you able to relate well with adults as well as fellow students? Please give a specific example of each.

Teacher References: Please list the two teachers you have asked to provide a character reference. **Both references must come from a core teacher you have had while at GCHS.**

1.)

2.)

Gadsden City Schools

Student Code of Conduct Agreement

This form must be signed and returned with your completed application.

I have read and understand the Titan Ambassador's Guidelines, Code of Conduct, and Responsibilities. My signature below signifies that I agree to abide by all of these guidelines and requirements. I further understand that violation of these regulations could result in my immediate dismissal from the Titan Ambassador Program. I understand that willfully falsifying any information in the application and/or tryout process may result in my immediate dismissal from the program should I be selected.

I further understand that the Titan Ambassador's uniform attire must be worn to all appearances. It must be maintained in good order. This attire and the individual components thereof, will not to be worn at any time other than when performing official Titan Ambassador duties. I understand that students on probation are not allowed to wear uniforms or uniform components at any time during their probation period.

I agree to abide by these regulations if I am selected as a member of the Titan Ambassadors.

Student Signature

Date

Gadsden City Schools

Parental Agreement for the Titan Ambassadors

This form must be signed and returned with your completed application.

I have read and understand the Titan Ambassador's Guidelines and Code of Conduct, and the Parental as well as Student Responsibilities. My signature below signifies that I agree to abide by all of these guidelines and requirements. I have discussed the requirements, responsibilities, and rules with my student. I further understand that violation of these regulations could result in my student's immediate dismissal from the Titan Ambassador Program. I understand that willfully falsifying any information in the application and/or tryout process may result in my student's immediate dismissal from the program should he/she be selected.

I agree to support and uphold these regulations if my student is selected as a member of the Titan Ambassadors.

I give permission for the counselor to pull my student's transcript to calculate their GPA within their core classes.

Parent/Guardian Signature

Date

Information and Photos pertaining to my child in relation to the Titan Ambassador Program may be used in news releases and publications without any compensation made to me or my student.

YES NO

Parent/Guardian Signature

Date

Gadsden City Schools

Code of Conduct for Students Involved in the Titan Ambassador Program

All students are expected to adhere to the Gadsden City Schools Code of Conduct. Higher standards of conduct are expected of students representing the district in extracurricular activities, which are privileges. Students will be asked to sign a written contract agreeing to adhere to a higher standard of conduct as outlined below.

Students who violate the Gadsden City Schools Code of Conduct, or the specific standards outlined here will be assessed appropriate disciplinary consequences for the infraction. Disciplinary infractions may also result in the student's dismissal from the Titan Ambassador Program, or in limited participation for a period of time, as determined by the sponsors and principal.

Students are required to maintain a **3.0 GPA** in each of their **Core Curriculum** classes. A student who receives lower than a 3.0 average in a Core Class will be placed on probation and will be allowed limited appearances, or will be restricted from all appearances, until the average is brought up to the minimum standard. During this restriction, however, the student will still be required to attend the monthly group meetings. Any student who fails to bring up their average to the 3.0 minimum the following semester will be dismissed from the program. In addition, students are responsible for taking their 9-weeks and semester report cards to their school sponsor for verification of minimum averages.

Any member of the Titan Ambassadors who is arrested for, or who receives a ticket involving, reckless driving, alcohol, drugs, or any other criminal act will be placed on immediate probation until the student's innocence or guilt is decided by a court of law. The student will be immediately dismissed from the Titan Ambassador Program if found guilty by a court of law. Any student who is found to be under the influence of

drugs or alcohol while on school property or attending a school function will be immediately dismissed from the program. Further disciplinary actions will be taken by school authorities. Any student who is found to be under the influence of any drugs or alcohol at any Titan Ambassador meeting or appearance will be immediately dismissed from the program. Should this occur, a parent/guardian will be responsible for picking up the student from the appearance or meeting site in a timely manner.

Students are required to maintain a high moral standard of conduct with respect to themselves and others. As a member of the Titan Ambassadors, your conduct, character, and behavior reflect on the entire Gadsden City school system, as well as its students.

Any student who is placed on repeated probations (2 or more) for failure to abide by this Code will be dismissed from the program.

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Parental Responsibilities Concerning the Titan Ambassador Program

- Be informed of the rules and regulations that pertain to your student's participation in the program
- Provide transportation, as needed, to ensure that the student arrives on time for meetings and appearances
- Pick up students on time from meetings and appearances, as needed
- Attend parent orientation meetings, as appropriate
- Encourage student adherence to established rules, regulations, procedures, etc.
- Insure fulfillment of all financial responsibilities required of the student as a member of the Titan Ambassadors

Student Responsibilities Concerning the Titan Ambassador Program

- Be informed of and adhere to the rules and regulations concerning your participation in the Titan Ambassador Program
- Sign up for, and appear as promised at all Titan Ambassador activities and appearances
- Cooperate with the Program sponsors at all times
- Exhibit an attitude of respect toward individuals and property by conducting oneself in a responsible manner at all times

- Serve as an appropriate role model for other students
- Maintain standards of academic and behavioral performance as described in the Titan Ambassadors Code of Conduct
- Attend each of the 12 monthly meetings (year runs March through February)
- Arrive on time and prepared for all monthly meetings
- Sign up for appearances at monthly meetings
- Appear at a minimum of 12 events per year
- Arrive dressed in proper uniform and prepared for all appearances
- Maintain uniform in good order
- Attend the two day Training Session held once yearly after selection**

Gadsden City Schools

Teacher Recommendation Form for the Titan Ambassador Program

*You are being asked to provide a reference for a Titan Ambassador applicant. This program will require students to demonstrate **exemplary behavioral, time management, and scholastic skills**. These students will serve as goodwill ambassadors to the community and will be "meeting and greeting" with both adults and other students at a variety of public functions. This is a program based on Auburn's War Eagle Girls and Plainsmen, and The University of Alabama's Capstone Men and Women. If you have any questions, please see the School Sponsor: Carol McCord.*

Student's Name: _____

Grade: _____

How do you know this student? _____

On a scale of one to ten, please rate the student on the following attributes:

(1 = not at all, 5 = average skill, 10 = excellent ability)

Ability to listen and follow instructions _____

Ability to manage time and complete assignments within deadline _____

Ability to multi-task _____

Attention to detail _____

Ability to relate to fellow students _____

Ability to relate to adults _____

This student is outgoing and gregarious _____

This student always gives his/her best effort _____

This student demonstrates a positive attitude _____

If you currently teach this student, or have taught this student in the past, please provide name of class(es)

Do you feel that this student has the maturity and sense of responsibility to fulfill the Titan Ambassadors duties, and would be a qualified representative of the Gadsden City School System at public functions? _____

Your Name: _____

Your Signature: _____ Date: _____

*Please submit your completed, signed recommendation form to the **Titan Ambassador's School Sponsor: Carol McCord**, before the **Friday, March 2nd** deadline. **All information provided within will remain confidential. Do not give the completed form to the student!***

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Gadsden City Schools

Agreement for Release of Student Transcript

This form must be signed and returned with your completed application.

I hereby agree to the release of my student transcript for the purpose of inclusion with my Titan Ambassador's application. I understand that all information contained therein will remain confidential and will be viewed only by program sponsors and interviewers, and will not be used for any purpose other than determination of compliance with program regulations.

I further authorize that if I am chosen to serve as a member of the Titan Ambassadors, the Titan Ambassador's program sponsor has my permission to obtain a copy of my transcript at the end of each semester grading period during which I am a member of the Titan Ambassadors program for the sole purpose of ensuring my ongoing compliance with the Titan Ambassador's program requirements.

Student Signature

Date

I hereby agree to the release of my student's transcript for the purpose of inclusion with their Titan Ambassador application. I understand that all information contained therein will remain confidential and will be viewed only by program sponsors, interviewers, and committee members, and will not be used for any purpose other than determination of compliance with program regulations.

I further authorize that if my student is chosen to serve as a member of the Titan Ambassadors, the Titan Ambassador program sponsor has my permission to obtain a copy of my student's transcript at the end of each semester grading period during which they are a member of the Titan Ambassador program for the sole purpose of ensuring their ongoing compliance with the Titan Ambassador program requirements.

Parent/Guardian Signature

Date